



## **INNERVISIONS TERMS AND CONDITIONS**

### **1. COVID-19**

Students are expected to adhere to our Covid-19 policy, as well as any policy implemented by the venue, and also any advice or laws implemented by local or national government.

### **2. TRAINING VENUE**

We will endeavour to conduct all training live at your chosen venue. However, due to unforeseen circumstances it may be necessary to utilise our online training classroom portal powered by Zoom. Students will be expected to continue their training and install the relevant software on their respective device.

### **3. INDIVIDUAL THERAPY/COACHING NEEDS:**

Courses are primarily for training. Therefore participants are strongly encouraged to attend to any coaching and/or therapy requirements they may identify, outside of the course. Innervisions may offer discounted rates for personal therapy/coaching to course participants and graduates, subject to availability. If not, Innervisions will recommend suitably qualified and experienced practitioners.

### **4. STUDENT ASSESSMENT PROCESS:**

Students will be continuously monitored and assessed during the course. Students are encouraged to keep a journal documenting their own research and personal development. Students are required to undertake personal study between modules including practicing your new skills on volunteers as directed by your tutor and to provide evidence of such on request. Hypnotherapy involves both science and art; therefore, you are encouraged to develop your own unique style whilst adhering to core methods, principles and ethics. The expectation is that if students who successfully complete all required elements of a program will pass the course evaluation.

### **5. TUTORS:**

It is company policy to do our best to ensure that the tutors attending the first weekend will remain with that particular group for the duration of the course. However, due to unforeseen circumstances it may be necessary to deploy different tutors in order to maintain course continuity. This will not affect the course content or the quality of training.

### **6. ATTENDANCE:**

You are expected to attend all weekend modules. In the event that a student is not able to attend a particular module or session, they will be given the opportunity to catch up by seeing one of our tutors privately. There will however be an **ADDITIONAL** cost of £75.00 for this service. Alternatively, students can catch up by attending one of our other courses subject to space and availability and if the catch-up is with a different tutor, then an **ADDITIONAL** cost of £75.00 will be charged. If it is the same tutor, no additional fee will be charged. Students are only permitted one – private session catch-up due to GHsC accreditation hours.

Students who habitually arrive late, or leave early, may have this time deducted from their attendance record and therefore may not satisfy the criteria to pass the course and obtain a certificate when the course ends. The course itself may be concluded earlier than anticipated depending on class numbers and delivery methods.

### **7. COURSE FEES:**

We choose to break the total cost of the course down into nine equal monthly payments to help students financially.

Students are expected to pay agreed monthly fees on the Saturday of each training weekend. Failure to do so may result in a delay to your graduation or temporary suspension from the class. Students who are not able to attend a particular weekend but require a catch-up are still required to pay their monthly fee on or before the Saturday of their scheduled weekend. Acceptable payment methods are cheque or cash. If a student leaves the course or is expelled from the course, no further

payments will be required provided all previous modules attended are paid in full. Certification will withheld if any outstanding payments, including Hypnoslimmer payments have not been settled.

## **8. BEHAVIOUR & CONDUCT**

Innervisions reserves the right to exclude any participant from the training program if their behaviour or conduct is regarded as unacceptable and/or negatively impacts on the learning experience of other students. We reserve the right to refuse entry onto the course at any time on any module. We expect all students to behave in a way that is conducive with your position as a clinical hypnotherapist. Respect, tolerance, forgiveness, and compassion all being a major elements.

## **9. ZERO TOLERANCE POLICY**

Our ZERO TOLERANCE POLICY warrants immediate and non-negotiable dismissal from class. Such behaviour includes, but is not limited to:

- a) Personal public verbal outbursts
- b) under the influence of drugs or alcohol
- c) Bullying of tutor or other students
- d) Consistent and deliberate Intimidation of tutor or other class members
- e) Serious breach of confidentiality
- f) Stalking and harassment

## **10. REFUNDS**

We choose to break the total cost of the course down into nine equal monthly payments to help students financially. There will be **NO** refund for any modules attended and no exceptions.

## **11. LANGUAGE**

The course is presented in UK ENGLISH language only. This includes all lectures, course manual, video and audio presentations. It is the responsibility of each student to ensure they can read, write and speak UK English

## **12. COMPLAINTS PROCEDURE**

If you have a complaint we would suggest that initially it is brought to the course tutors, and then if this does not resolve the issue students can submit a formal complaint to the Principal – Brian Glenn. All our tutors are bound to comply with our GRIEVANCE PROCEDURE GUIDANCE NOTES.

## **13. EQUALITY OF OPPORTUNITY**

Innervisions School of Clinical Hypnosis is committed to promoting equality of opportunity and has due regard for those groups of people with identifiable characteristics that might lead to visible and invisible barriers. These barriers may include age, colour, creed, culture, disability, education, ethnicity, gender, sexual orientation, social class and status.

## **14. ANTI-DISCRIMINATORY PRACTICE**

All students must consider and address their own prejudices and stereotyping behaviour, thereby ensuring that an anti-discriminatory approach is an integral part of their learning process. Any student who displays any form of prejudice or discrimination, in or outside of the training settings, will be immediately suspended until a full investigation is carried out.

## **15. COURSE TRANSFERS**

Students requesting to transfer to a different venue will incur and administration cost of £75.00

**I FULLY AND COMPLETELY UNDERSTAND AND AGREE TO ABIDE BY THE ABOVE TERMS AND CONDITIONS WITHOUT EXCEPTION.**

PRINT NAME: \_\_\_\_\_

SIGNED \_\_\_\_\_ DATE \_\_\_\_\_